

**HAZLEMERE PARISH COUNCIL ANNUAL COUNCIL MEETING**

**HAZLEMERE PARISH COUNCIL CEDAR BARN BARN LANE HAZLEMERE HP15 7BQ**

**MONDAY 15 MAY 2023 at 20.00**

Notice is hereby given that the MEETING of Hazlemere Parish Council will be held at Cedar

Barn, Barn Lane, Hazlemere HP15 7BQ on Monday 15 May 2023 at 20.00. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

**AGENDA**

1. **Welcome by Acting Clerk (C Oliver) 20.00**

**2. Election for Chairman of Council 20.01**

To appoint a Chairman of Council

**3. Election for Vice Chairman of Council 20.03**

To appoint a Vice Chairman of Council

**4. Chairman and Vice Chairman to sign Declaration of Acceptance of Office 20.05**

Councillors to read and sign Declaration of Acceptance of Office

**5. Apologies for absence 20.07**

To receive and approve any absences

**6. Declaration of Interests 20.08**

In accordance with Section 31 of the Localism Act 2011 members to declare any Disclosable

Pecuniary Interests in items on this Agenda

**7. Public Session 20.09**

Members of the Public are permitted to make representations, answer questions and give

Evidence, in respect of any item of business included in the Agenda. Questions be submitted to the Clerk by 9.00 on Friday 12 May 2023 by email to enable an answer, where possible, to be provided at the meeting.

**8. Approval of Minutes of Annual Council Meeting on 16 May 2022 20.39**

To receive and ratify Minutes from 16 May 2022

**9. Committee Membership 20.41**

To appoint Councillors to the following Committees:

* Finance and Governance
* Planning
* Planning Strategy
* Open Spaces
* Staff

**10. Working Party Membership 20.51**

To appoint Councillors to the following Working Parties:

* Climate Change
* Communications
* Footpath Strategy
* Hazlemere Community Support
* Hazlemere Memorial Hall

**11. Voluntary Body Membership 21.01**

To appoint Councillors to the following Voluntary Bodies:

* Buckinghamshire Association Local Councils
* Buckinghamshire Council Community Board Beaconsfield and Chepping Wye
* Buckinghamshire Council Community Board Environment and Climate
* Buckinghamshire Council Community Board Health and Wellbeing
* Buckinghamshire Council Community Board Highways and Transport
* Neighbourhood Action Group

**12. Review the following documents 21.11**

To review the following documents:

* Committee Terms of Reference
* Standing Orders
* Financial Regulations
* Asset Register
* Insurance Cover
* Risk Register
* Council Meeting Dates 2024

Signed Acting Clerk C Oliver

Date 09 May 2023

C Oliver

Acting Clerk of Council